

APPLICATION FOR EMPLOYMENT

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veterans status, the presence of a non-job-related medical condition or handicap, or any other legally protected status.

DATE _____

Position Applying For _____
 Full Time Part Time

Have You Read the Job Description for the Position for Which You are Applying? Yes No

Can You Perform All of the Essential Job Duties Required of This Position? Yes No

Please State What Accomodation If Any You Believe Will be Required by the County for You to Perform all of the Essential Job Duties Required of This Position. _____

Referred By Advertisement Friend Relative Walk-In Other

Name _____
Last First Middle

Local Address _____
Number/Street City/State Zip

Legal or Permanent Address if Other Than Above _____
Number/Street City/State Zip

Home Phone _____ Business Phone _____

Are You at Least 18 Years of Age? Yes No Social Security No. _____

Are You a Resident of The County?, Yes No

Have You Ever Been Employed by Wabash County? Yes No If Yes, List Below:

From _____ To _____ Position Held _____ Department _____

Reason for Leaving _____

Does the County Employ any of Your Relatives? Yes No If Yes, Complete the Section Below

Name	Department	Relationship
_____	_____	_____
_____	_____	_____

On What Day Would You Be Available to Begin Work? _____

If Travel is Included as an Essential Job Duty for this Position, Would You be Available to Travel? Yes No

EDUCATION

SCHOOL	NAME/LOCATION	DATES ATTENDED		YEARS	
		FROM	TO	COMPLETED	GRADUATED
High School/GED					<input type="checkbox"/> Yes <input type="checkbox"/> No
College				1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No
				Major:	
Business/Trade				1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No
				Course:	
Apprenticeship or				1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other Training				Course:	

List Any Additional Skills _____

Education Licensures _____
State or Province Date Issued License No.
(Excludes Drivers License)

Reciprocity _____ Examination _____ Expiration Date _____

Has Your License to Practice in Any Jurisdiction Ever Been Suspended or Revoked? Yes No

If so, Give Full Details on a Separate Sheet of Paper

EMPLOYMENT RECORD

(Begin with Last or Current Employer. Use An Additional Sheet of Paper if Required)

May we Contact Your Present Employer? Yes No

Name of Employer	Phone	Dates of Employment	
		From	To
Address	Supervisor	Salary	Hours/Week
Description/Duties		Job Title	
		Reason for Leaving	

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Description/Duties		Job Title	
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Have You Ever Been Suspended or Discharged from Any Position? Yes No If Yes, Explain _____

Is There Anything Which You Believe Should be Brought to Our Attention and Which You Feel Would Help Qualify You for The Position You Are Applying For? (e.g., Training, Hobbies, Interest, Membership in Civic or Professional Organizations). _____

REFERENCES

List Persons Who Are Familiar With You and Your Qualifications and Background (No Relatives)

	Name	Address/Telephone	Occupation
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

READ THIS APPLICATION AND YOUR ANSWERS CAREFULLY BEFORE SIGNING BELOW.

Certificate of Applicant: I hereby certify that all statements made on or in connection with this application are true, complete and correct to the best of my knowledge and belief, and I understand and agree that any misstatements or omissions of material fact herein subjects me to disqualification or dismissal. I further understand that my classification as a permanent employee depends upon successfully performing work assigned me during a probationary period, where applicable.

I authorize a release of any records pertaining to my education, employment, and/or personal references to Wabash County.

Signature of Applicant _____ Date _____

Thank you for completing this application form and for your interest in employment with us. We would like to assure you that your opportunity for employment with Wabash County will be based on your merit and fitness and on no other consideration. Wabash County does not discriminate in regard to race, color, national origin, age, religion, sex, handicap, marital status, arrest record or conviction record and is an Equal Opportunity/Affirmative Action Employer.